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Excel Class Titles & Schedule Click course title for outline & dates (when applicable) Click the title of the classes marked with the green flag () to see specific locations and dates of Ready to Run classes. We accept all major credit cards. Save a Bundle! We have discounted bundles for those who need more than one Excel course. The below courses, which are the same as those for the MOS credential above, can help you get started. This integration with Big Data makes collaboration among remote teams and clients seamless. Participants will learn how to leverage Data Analysis Expressions (DAX) to extend Excel's reporting capabilities. With private training content can be customized to meet a client's specific configurations and technologies. Options can include hands-on, lecture, eLearning and more. EXCEL MOS EXPERT Earning MOS Expert certification proves you have advanced-level skills and understanding in a specific Office application and can assist others with proper use of the program's features. View course outline & dates Excel Power User This two-day instructor-led, hands-on course provides a high-level Excel overview, covering chart formatting and reporting, database features, pivot tables, how to leverage workbooks, formulas and functions. Thanks to its functionality, Excel provides a variety of organizations and users simplified data solutions including, basic calculations, advanced data analysis, and data visualization. Your choice of topics (Excel, Word, PowerPoint and more), plus upgrade options. MOS Expert authorized exams are performance-based and available from Certipoint. Training can be delivered virtually or in-person at your site. ONLC's classes can help you prep for MOS and MOS Expert certifications. Excel Training Options Tailored to Your Learning Style With ONLC, you can pick the experience that's best for your learning style, schedule, education budget and desired outcome. See ONLC locations. Excel Introduction 365, 2019, 2016 During this one-day instructor-led, hands-on course you'll learn to create basic Excel spreadsheets. If you're still not sure about the setup after contact an ONLC Advisor toll free for assistance. With our training you'll learn to create spreadsheets, data, calculations and more. Microsoft Excel was first released in 1985 and it is still one of the most widely used and comprehensive spreadsheet programs today. Since it's not static on your device, you'll get updates to the software when they happen. Having any skill level in this program is truly beneficial because Excel proficiency is in high demand by employers. View outline & dates Excel Database Features & Pivot Tables During this one-day, instructor-led course you'll learn the essentials regarding managing data and creating PivotTables in Excel. Microsoft BI Tools: PowerPivot & Interactive Visualizations This three-day instructor-led, hands-on course is perfect for individuals whose job responsibilities include complex Excel reports and advanced analytics. MOS / MOS Expert certification details follow the bundle table or click here. Recommended Training Certification Exam MO-201: Excel Expert (Office 365 / 2019) —OR— 77-728: Excel Expert 2016: Interpreting Data for Insights. You will need to specify exam version (2019 or 2016) at the time of Bundle purchase. View course outline & dates Business intelligence tools provide data analysis solutions for organizations with large quantities of data or multiple data touchpoints. View course outline & dates Excel Forecasting & What If Analysis This instructor-led, hands-on course teaches the many built-in features and add-ons that make it easier to develop complex models that incorporate What-If Analysis. Advisors are available weekdays at our toll free number or via the CHAT feature. Excel Tips, Tricks & Timesavers One of our most popular Excel courses, this training provides an overview of Excel's most used features, teaching you timesaving options in Excel. Education Advisors for Assistance Our advisors can answer questions you may have about our training options as well as Microsoft certification. The setup is really easy and you don't have to have the class software on your device. With Excel Power BI, users are able to store and share data through cloud technology. On the other hand, 2019 / 2016 and earlier PC versions are purchased outright and installed directly onto your computer (aka "on-premise"). These courses leverage advanced features and provide time-saving Excel techniques. Learning Excel will let you increase productivity and speed up daily tasks. It covers how to utilize Excel's Power Query to retrieve data, Power View to create interactive dashboards that teams can leverage, and Power Map to create 3D data visualization charts. You should also have extensive hands-on experience with Excel before attempting the MOS-Expert exam as it goes into much greater depth and breadth than the entry-level MOS exam. They can help you determine a training path that is right for your background and your goals. You get to select your preferred class format and can opt for a MOS Certification Add-on—all at a discount. Having that skill set may also provide advancement opportunities. Ideal for data scientists who are non-programmers, this course will teach users how to create automated reports and work with multiple queries. And now users can leverage business intelligence tools within Excel to easily manipulate and combine data from multiple touchpoints. Microsoft Excel 365 is accessed via the cloud. See Bundle Terms & Conditions Purchase Your Excel Bundle Today! Bundles are available for purchase via our toll free number. Find out more For More Information To learn more about Microsoft Excel classes and certifications, please contact our Education Advisors at: 1.800.288.8221 (weekdays) Top of page Locations You pay a monthly subscription to use the software. 1.800.288.8221 (weekdays) Excel Certification Earning a Microsoft Office Specialist (MOS) certification proves to clients and perspective employers that you have the professional skills to work confidently in a specific Office application and can maximize its features to complete tasks. When you pass the authorized exam, you will receive a digital badge for that credential. ONLC offers multiple Excel learning formats, course levels and focuses. View course outline & dates Microsoft BI Tools: Power BI for Excel Users This two-day instructor-led, hands-on course is one of our most popular Excel BI courses. See Excel Bundles Excel Group Training ONLC has training solutions specifically for large groups and companies. To view a course outline and upcoming ILT class dates click on the course title. In addition to furthering your Excel skills, you can use our courses to prep for professional certification—one of the best ways to prove your Excel skills and knowledge. Excel Training Bundles Complete (ILT+On-Demand) All ILT (ILT only) On-Demand (Self-study only) Instructor-Led Training (ILT) Excel Introduction (1 day) ✓✓ — Excel Charts, Formatting & Reporting (1 day) ✓✓ — Excel Database Features & Pivot Tables (1 day) ✓✓ — Excel Workbooks, Formulas & Functions (1 day) ✓✓ — On-Demand Training ✓ — ✓ Hard copy for On-Demand ✓ — ✓ Retail Total: \$1,675 \$1,180 \$495 Training Bundle: \$1,250 \$945 \$495 Optional MOS Certification Add-on (retail value over \$200) * Exam Prep Software & Study Guide ✓✓✓ Exam Voucher with Exam Pass Guarantee ✓✓✓ Training Bundle with MOS Add-on: \$1,425 \$1,120 \$670 * Certification Add-on not sold separately. The following courses will give you the core skills Excel users need. Students will learn how to use the Visual Basics of Application (VBA) language and Excel objects, including Pivot Tables. To purchase contact an ONLC Advisor... Our training rooms are outfitted with the equipment needed for training and provide an interruption-free space so you can concentrate fully on learning. Excel features and functions are the same no matter which of these versions you're using and as such students with those versions can attend the same classes. Exam candidates schedule directly with Certipoint. Retail value varies with Bundle type. View outline & dates Excel Workbooks, Formulas & Functions This one-day class covers the essentials of managing large worksheets, creating models, and working financial, date, and logical functions. We offer courses for all levels of Excel users. Our Excel curriculum includes courses in which you could learn: Excel basics, formulas, charts and database features Excel data visualizations for advanced data and trend analysis Excel for business intelligence (BI) forecasting and reporting Basic formulas Pivot Tables Charts VLOOKUP HLOOKUP INDEX MATCH Macros Programming with VBA Workbooks Business Intelligence (BI) tools Having fundamental experience with Excel is almost a necessity as Excel skills are in high demand by employers. For additional assistance contact an ONLC Advisor via our chat icon on this page or 1-800-288-8221 (weekdays). Ideal for non-IT professionals, participants will learn how to easily create and publish reports using Excel's Power BI cloud service. To explore ways we can reduce your training costs and employee downtime while maximizing learning and retention, complete our Group Training Request form so we can provide a price quote. Hundreds of ONLC Training Centers Coast to Coast We schedule every instructor-led (ILT) class at each of our ONLC Training Centers locations. View course outline & dates Microsoft BI Tools: DAX Formulas for Dynamic Tables This two-day instructor-led, hands-on course is ideal for Excel power users who are responsible for turning data into powerful reports. For most people, live, hands-on training that's led and supported by a professional instructor is the most effective and efficient way to learn. During this one-day, instructor-led course you'll create charts, use styles and templates and manage advanced worksheet formatting. View course outline & dates Microsoft BI Tools: Get & Transform Data This one-day instructor-led, hands-on course teaches participants how to maximize Excel's Power Query technology to transform data. Microsoft changes their exams frequently to maintain integrity, as such, training alone may not cover all skills on the exam. Follow our easy setup video. Live Excel Classes from Home You can attend our same live, instructor-led classes from the comfort and convenience of your own home. View course outline & dates Excel Programming with VBA This three-day instructor-led, hands-on course teaches advanced Excel techniques. View outline & dates Many who use Excel don't really know how to take advantage of all its features. View course outline & dates Save with an Excel Bundle MULTIPLE OPTIONS Bundles need to be purchased BEFORE registering for any training and must be purchased by phone: 1-800-288-8221 (weekdays). View outline & dates Excel Charts, Formatting & Reporting Learn the essentials regarding visualizations in Excel. The difference is mostly a matter of how you're accessing the software. Other Information & Options Microsoft Excel Versions 365 / 2019 / 2016 These software versions are very similar. Students will create tables; import, modify and analyze data; create and enhance PivotTables. Click the title of the classes marked with the yellow flag () to see specific locations and dates of Early Notice classes. Class Information Excel On-Demand (self-study, eLearning) Class Information Other Microsoft Office Classes See all Microsoft Office training classes EXCEL CLASSES & SKILLS YOU'LL LEARN With real-world experience, our Excel instructors ensure that lessons and course materials are applicable for job responsibilities. Train on Multiple Topics in Microsoft Office / Office 365 at a Savings! Our 5/4 Office Saver gives you 5 training days on programs within Office for the price of 4.

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